

ATTACHMENT #2

CITY OF STEAMBOAT SPRINGS, COLORADO

ORDINANCE NO. 2694

AN ORDINANCE AMENDING CHAPTER 12, ARTICLE IV, DIVISION 1 OF THE STEAMBOAT SPRINGS REVISED MUNICIPAL CODE, WHICH PERTAINS TO SPECIAL ACTIVITY PERMITS; REPEALING ARTICLE IV OF CHAPTER 20 WHICH PERTAINS TO PARADES; PROVIDING AN EFFECTIVE DATE AND REPEALING ALL CONFLICTING ORDINANCES.

WHEREAS, the Steamboat Springs City Council has a vision to preserve our past while assuring an economically, culturally, and environmentally sustainable future; and

WHEREAS, the Steamboat Springs community currently experiences a high number of special events each year which are permitted by the City of Steamboat Springs; and

WHEREAS, the number of special events in our community continues to increase over time; and

WHEREAS, the City supports high quality event planning and fun event experiences; and

WHEREAS, the City would like to minimize community impacts from special events and ensure public safety of residents and visitors; and

WHEREAS, the City seeks to streamline and clarify its permitting process by repealing code provisions regarding parades and instead providing for one permit under the Special Activity Permit section of the code; and

WHEREAS, the City would like to increase cost recovery for city services provided to special events.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEAMBOAT SPRINGS, COLORADO:

Section 1. Chapter 12, Article IV, Sections 80, 81, 82, 83, 84, 85 and 86 of the City of Steamboat Springs Revised Municipal Code shall be amended to read as follows:

ARTICLE IV. - SPECIAL ACTIVITY PERMITS

DIVISION 1. - GENERALLY

Sec. 12-80. - Definitions.

(a) *Community event* means any organized gathering of people for any purpose which requires two (2) or more of the following:

~~(1) Exclusive use of any city facility or property;~~

~~(2) Application for any city permit or license;~~

~~(3) Fire, police, transit, or other city services other than those services which are routinely provided by the city.~~

(a) Special Activity means any festive, educational, recreational sporting, artistic, or commercial enterprise or activity upon public or private property for a limited period of time which is sponsored by a for-profit group organization, a non-profit group organization, or a private party and at which any of the following may occur:

(1) Reserved or formal group use of any city facility, property, trail, or right-of-way;

(2) The provision of additional fire, police, transit, public works, parks and recreation, or other city services other than those services which are routinely provided by the city are required for public health and safety purposes.

(b) City, School, and Private Activities means traditional city, school, and private functions that contribute to the health and well-being of the community and who's primary purpose is not for fundraising. Such activities include, but are not limited to: neighborhood block parties, community recycling events, health fairs, and demonstrations or other peaceful public assemblies.

(b)c) Organize means to promote, market, or advertise the occurrence of a community event or to provide or sell, or arrange for the provision or sale of, entertainment, food, beverages, or any other goods or services at a community event.

(d) Exclusions from Special Activity Permits include the regular and ongoing rental of city fields, funeral processions, and the use of city facilities or properties governed by the terms of a separate lease, concessionaire agreement, or other contract with the city.

Sec. 12-81. - Permit required.

(a) It shall be unlawful for any person to organize a ~~community special activity event~~ within the corporate limits of the city unless the ~~community special activity event~~ has been permitted pursuant to this division.

(b) The permitting of a ~~community special activity event~~ shall not relieve any person of any other obligation imposed by this Code or other applicable law.

(c) Permitting is required for City, School, and Private Activities that also qualify as a Special Activity under the definitions in Section 12-80.

Sec. 12-82. – Application and Approval.

Special activity permits shall be issued in accordance with the following procedures:

(1) Applicants for a special activity permit shall file with the city clerk, ~~at least thirty (30) days prior to the date upon which the applicant desires to begin the event,~~ an application in writing, on a form to be furnished by the clerk.

(2) Policies for special activity permits shall be adopted by City Council resolution.

(3) Deadlines, fees, and other administrative matters for special activity permits shall be determined by City Manager or designee.

(4) An application fee shall not be required for City, School, and Private Activities.

(5) The city clerk's office will determine, in consultation with City staff, the need for services to be provided at the cost of the entity organizing the event including but not limited to police officer presence, transit services, public works assistance, parks and recreation assistance, and stand-by fire presence.

(5) The clerk shall issue a permit upon a determination that the applicant has complied with the requirements of this division including applicable policies, fees, and services.

, which shall include the following information:

- a. The name of the community event and/or sponsoring organization (if applicable);
- b. Name and phone number of the applicant;
- c. A brief description of the event;
- d. A map including the exact location of the event;
- e. An estimate of the number of persons expected to attend;
- f. The exact time the event will begin and end;
- g. Proof of liability insurance for the event; and
- h. Identification of any assistance, as described in subsection [12-80\(a\)](#) required or requested from the city.

Sec. 12-83.— Issuance.

The clerk shall issue a permit upon a determination that the applicant has complied with the requirements of this division. The clerk may deny a permit application if the applicant has previously had a permit revoked pursuant to [section 12-84](#).

Sec. 12-84.— Revocation.

(a) A license issued under this division may be revoked by the city council after public hearing pursuant to sections [2-126](#)—[2-130](#), for any of the following causes:

- (1) Fraud, misrepresentation or any false statement contained in the application for the special activity permit; or
- (2) Any violation of this article.

(b) Notice of the hearing for revocation of a license shall be given in writing, setting forth specifically the grounds of complaint and the time and place of hearing. Such notice shall be personally served, or may

be mailed, postage prepaid, to the licensee at his/her local address as set forth on the application, at least three (3) days prior to the date set for the hearing.

~~Sec. 12-85. -- Record of permits.~~

~~The city clerk shall maintain a record of all special activity permits issued pursuant to the provisions of this division and all license fees collected.~~

~~Sec. 12-86. -- Police officer presence.~~

~~City staff will determine on an event by event basis the need for police officer presence at the cost of the entity organizing the event.~~

Section 2. Chapter 20, Article IV of the City of Steamboat Springs Revised Municipal Code is hereby repealed in its entirety, it being the City Council's intention that all parades be governed by the provisions of Chapter 12, Article IV regarding special activity permits.

Section 3. The City Council hereby finds, determines and declares that this ordinance is necessary for the immediate preservation of the public peace, health and safety.

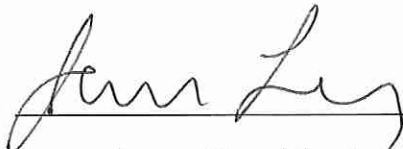
Section 4. Pursuant to Section 7-11 of the Charter of the City of Steamboat Springs, Colorado, the second publication of this ordinance may be by reference, utilizing the ordinance title.

Section 5. The Ordinance shall take effect five days following publication after final passage as provided in Section 7.6(h) of the Steamboat Springs Home Rule Charter.

Section 6. All ordinances heretofore passed and adopted by the City Council of the City of Steamboat Springs, Colorado, are hereby repealed to the extent that said ordinances, or parts thereof, are in conflict herewith.

Section 7. A public hearing on this ordinance shall be held on May 14, 2019 at 5:00 P.M. in the Citizens Hall meeting room, Centennial Hall, Steamboat Springs, Colorado.

INTRODUCED, READ AND ORDERED PUBLISHED, as provided by law, by the City Council of the City of Steamboat Springs, at its regular meeting held on the 16th day of April, 2019.

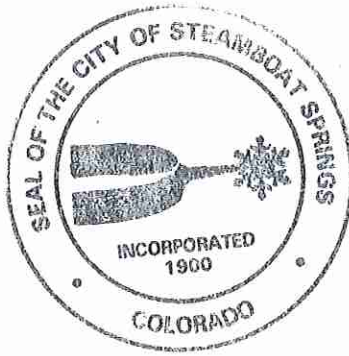


Jason Lacy, President
Steamboat Springs City Council

ATTEST:

Julie Franklin

**Julie Franklin
City Clerk**



FINALLY READ, PASSED AND APPROVED this 14th day of May, 2019.

Jason Lacy

**Jason Lacy, President
Steamboat Springs City Council**

ATTEST:

Julie Franklin

**Julie Franklin
City Clerk**

