

ATTACHMENT #4 - Inspection Checklist



Special Event Inspection Checklist

Date:

Name of Event: _____

Inspector: _____

Yes No N/A

____ ____ ____
____ ____ ____

Parking

Use of Parking Monitors

Following approved Parking Plan

____ ____ ____

Trash and Recycling

Correct number of trash and recycling receptacles provided at Venue(s)

____ ____ ____

Portable Toilets

Correct number of portable toilets provided at venue(s)

____ ____ ____

Signage

Signage for event, event parking, and detours (if any) is posted and clearly marked

____ ____ ____

Security

Following approved Security Plan

____ ____ ____

Liquor Boundary

Liquor boundaries are defined and enforced

Additional Notes: